



The Rural Ontario Institute is Hiring!

RURAL DATA ANALYST

ROI is looking for a highly motivated, capable person to join our team as a **Rural Data Analyst**. This is a full-time, temporary contract position.

Job Title: Rural Data Analyst

Compensation: \$20.50/hour

Position Status: Full-time, 8 weeks

Number of Hours per Week: 35

Anticipated Start Date: Immediately

Anticipated Finish Date: 8 weeks after start date (with the possibility of extension)

POSITION SUMMARY

There are many sources of data and information that can be used to shed light on rural issues and opportunities. However, many rural communities do not have the resources or capacity to obtain, analyze and interpret complex data from various sources. ROI helps rural communities by analyzing data and making information available for decision making, advocacy, and research.

We are seeking a capable individual to strengthen ROI's data analysis capacity. You will work as part of a collaborative team. You will attend regular staff meetings and project team meetings to provide progress updates.

We are seeking a qualified individual to assist with the following projects.

- Work with the ROI Data Programs Manager and Data Team on the [Rural Housing Information System](#) (Microsoft Azure with ArcGIS imbeds) and the [Rural Community Wellbeing Dashboard](#) (Tableau imbeds) – offered in dual languages.
- Assist in developing and expanding the tools to include all rural communities in the province, in dual languages.
- Coordinate the collection of relevant data with which to populate the tools.
- Provide training and onboarding services to new participant communities, dual languages.
- Liaise with community stakeholders to set up virtual and in-person community engagement meetings to present the tool and train participants in its use, in dual languages.
- Assist with generating data fact sheet and regional report publication(s), in dual languages.
- Assist in promoting these tools to communities and organizations, in dual languages.
- Assist with ArcGIS geospatial mapping.



QUALIFICATIONS AND EXPERIENCE:

- Due to funding requirements, the successful candidate must meet the following criteria:
 - 30 years old or younger,
 - A Canadian citizen, permanent resident of Canada or a refugee (under the Immigration and Refugee Protection Act), Canadian citizen or permanent resident,
 - A student, unemployed or underemployed,
- University degree or college diploma in a relevant field, such as mathematics, statistics, economics, geography, ecology, rural planning & development, or GIS & information systems.
- Demonstrated capacity in data management, manipulation, interpretation, visualization, and analysis.
- Familiarity with data management, data cleaning and large structured, semi-structured, or unstructured datasets.
- Familiarity with Statistics Canada information products, datasets, and online tools.
- Knowledge of common statistical techniques.
- Proficiency with Microsoft Office, particularly Excel.
- Proficiency with Tableau, PowerBI, ESRI ArcGIS or similar GIS software.
- Strong organizational skills and ability to meet deadlines without close supervision.
- Experience communicating technical concepts to a non-technical audience (verbally and in writing).
- Ability to speak and write fluently in dual languages, considered an asset.

A background or interest in the following topics is an asset:

- Web development and coding
- ArcGIS
- French/English translation
- Performance measurement
- Sustainable development
- Planning, municipal governance, and/or economic development
- Rural economic sectors, such as agriculture, agri-food, resource development, or tourism

ADDITIONAL INFORMATION

This position is expected to be performed primarily from a remote location though office space is available if required. Working hours are Monday – Friday, 9-5pm. Meetings may take place at the Rural Ontario Institute office north of Guelph, Ontario, and travel to the office location will not be compensated.

Please apply confidently by e-mail no later than **April 29, 2026**, with a résumé and cover letter in English highlighting relevant personal experience, accomplishments, and/or motivations that reflect your potential success in the position.



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INSTITUTE

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Please apply to:

Kimberly Earls

Executive Director, Rural Ontario Institute

Email: info@ruralontarioinstitute.ca

We thank all those who apply. Only those candidates selected for an interview will be contacted.